

Otterton Parish Council

Date & Time	1 st July 2026	Location		Otterton Village Hall			
Councillors Present	Initials			Also Present	Initials		
Ian Simpson	IS	Parish Councillor	Chair	Jess Bailey	JB		
Richard Witherby	RW	Parish Councillor		7 members of the public			
Jerry Fry	JF	Parish Councillor		PC Mark Edwards	PCME		
Stevie Mears	SM	Parish Councillor					
Peter Wells	PW	Parish Councillor					

Apologies	Initials	Reason for Absence	Absent without Apology	Initials	
Charlotte Fitzgerald					

In Attendance	Initials	Capacity	Minutes to
F Mills	FM	Clerk	Councillors, website, notice board

Minutes

1	Apologies	Apologies as above:	
2	Declarations of Interest	There were no declarations of interest.	
3	Minutes Matters arising	The minutes of the meeting held on 1st June 2026 were signed as a correct record of the meetings. - Gate at Stantyway. (WIP) - Seat & tree on Green with time capsule. (complete) - Agreed invoice for cement to be paid by OPC £208.06 - Tree donations for OPC land. (WIP)	RW to invoice
4	Presentation	Welcome PC Mark Edwards & PCSO Thomson to the meeting - Speeding through the village continues a problem - Visibility in the village would be helpful - Request for driving around as well as through the village - Brick Cross junction continues to be a challenge. - PC Edwards stationed at Ottery	
5	Public Questions & Correspondence	Response to items received by email, post or in person. Compliments on seat on green. Tree pruning on Green to be completed in September. After investigation the request for a traffic mirror at Brick Cross has been turned down. A discussion took place regarding the frustrations in trying to solve the safety issues at Brick Cross. OVA report on E.coli. Currently a dangerous level at Honiton sewerage works. Testing continues. Quality assessed as poor in River Otter. Evidence that people can be a risk as can dogs/animals. A discussion took place regarding warning notices. FM to print & laminate 6 x A4 Wording to be agreed.	Clerk
6	Otterton HN Survey	Update. (see note attached)	Clerk

Meeting of the Otterton Parish Council

minutes

Signed

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7	Chairman's Business	<i>To receive a report from the Chairman. Cleaning steam outside own house, resident responsibility. Some paths need attention to cut back growth.</i>	
8	ParishPathPartnership	<i>Update. Await report.</i>	
9	Newsletter	<i>Update. Agreed £60 towards printing Clerk to transfer funds.</i>	RW/FM
10	Warden Schemes	<i>Progress on Road Warden scheme. (WIP) JF reported that grit & salt can be delivered if covered storage place available. To be discussed.</i>	JF to repond
11	Local Planning	<i>Discuss any applications received: 26/1132/TRE - Mandeville Bell Street Otterton Approved Following communication with CDE it was noted that the development of OTT 1 has stalled due to ongoing problems with drainage. This development will take place in the future but will not continue at present. Development of the field at NorthStar Ottery Street now under consideration. It was also noted that CDE are reviewing small parcels of land currently owned by CDE & attached to properties within the village which may have an implication on future planning applications.</i>	
12	Cemetery	<i>A discussion took place regarding maximising the land available within the cemetery. It was decided that a meeting will take place at the cemetery before the September OPC Meeting.</i>	Action Clerk
13	Football Club	<i>Update on matter arising from meeting. Review. ORIN request declined. Local funding to be sought. ORIN letter to Fryer Trust/Norman Trust to be sent by clerk.</i>	Action Clerk
14	District&County	<i>Update of reports already circulated. VAS: Complained Northmostown – survey being undertaken reopening. Locality Budget availability. Clerk to apply LGR decision awaited. Locality Budget – application to be made.</i>	DCs
15	Resilience Report	Reports from Councillors with specific responsibilities: <i>Stone Trap & Gullies, Environmental reports, Water levels. Sand bags, sand & salt (NTR)</i>	
16	Reportsfrom Councillors specific with	<i>Reports for the amenities & bodies: The Village Green - SM. New hose. Rota for watering JF & SM.</i>	All

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	responsibilities & reports on village amenities and Bodies	<i>War memorial – PW (NTR)</i> <i>Speed Watch – Mill entrance a danger spot. 20MPH would improve situation.</i> <i>Village Hall – JF NTR</i> <i>Phone Box – SP NTR</i> <i>Stantyway Recreation Field & Football Club – JF Wildflowers coming through</i> <i>Raleigh Federation – RW. Well attended</i> <i>Jubilee Playground – IS. NTR</i> <i>The Cemetery- PW. Clerk to write letter re rose bushes.</i> <i>Contracts & Finance – RW</i> <i>Village Defibrillator – FM</i>	
17	Financial matters	<i>To agree payments as per schedule below.</i>	
18	106 Funding	<i>Report Progress. (NTR)</i>	
19	Items for next Agenda	<i>Consider items of business for next meeting.</i> <i>Cemetery.</i> <i>Ecoli update.</i> <i>Football club.</i> <i>Brick Cross</i>	Clerk
20	Village events.	<i>Well received Fete</i> <i>Soap Box £5k profit. 30 carts. Excellent Community event.</i>	
21	Date of next meeting	Scheduled for 7th September 2026 (Committee Room)	

Fran Mills Clerk to the Parish Council 29.6.26

Minutes finished at 20.44