

# Otterton Parish Council

Date & Time	1 <sup>st</sup> June 2026		Location	Otterton Village Hall			
Councillors Present	Initials			Also Present	Initials		
Ian Simpson	RW	Parish Councillor	Chair	Jess Bailey	JB		
Richard Witherby	IS	Parish Councillor		Charlotte Fitzgerald	CF		
Jerry Fry	JF	Parish Councillor		1 member of the public			
Stevie Mears	SM	Parish Councillor					
Peter Wells	PW	Parish Councillor					

Apologies	Initials	Reason for Absence	Absent without Apology	Initials	
Belinda Shoemaker	BS	Health reasons			

In Attendance	Initials	Capacity	Minutes to
F Mills	FM	Clerk	Councillors, website, notice board

## MINUTES

1	<b>Apologies</b>	To receive apologies from Cllrs: As above
2	<b>Declarations of Interest</b>	There were no declarations of pecuniary interest on items on the agenda.
3	<b>Minutes</b>  <b>Matters arising</b>	<p>The minutes of the meeting held on 11<sup>th</sup> May 2026 were signed as a correct record of the meeting.</p> <p>Matters arising from the minutes, not elsewhere on the agenda.</p> <ul style="list-style-type: none"> <li>• Gate at Stantyway. In progress</li> <li>• Seat &amp; tree on Green with time capsule. The slabs which will act as a base for the seat on the Otterton Green have now been ordered &amp; will be delivered shortly. The seat has arrived and is ready for installation. It was noted that the cost of the seat has been kindly covered by the events committee &amp; personal donations. The cost of the slabs, installation &amp; time capsule have been covered by OPC at a total of £1075.25 inc. VAT. The bench will be a memorial to residents who have contributed significantly to the life of the village and applications for a plaque on the bench can be made to the Parish Council.</li> <li>• Tree donations for OPC land. JF to progress.</li> </ul>
4	<b>Public Questions</b>	<p>Response to items received by email, post or in person.</p> <p>EColi levels in the river are a concern for animals &amp; humans. A discussion took place regarding signage to warn people.</p> <p>A suggestion was repeated for a mirror at Brick Cross</p> <p>A request was made to invite the local police to come to a meeting. Clerk to invite PC Mark Edwards to a meeting.</p> <p>A request was made for a village celebration day. The Chair reminded attendees that a village Fete will take place on 5<sup>th</sup> July combining the personnel of the OPC, St Michael's Church &amp; Otterton School.</p>
5	<b>Correspondence</b>	<p>Correspondence from members of the public.</p> <p>A meeting will take place between the OPC &amp; the Otterton Football Club at</p>

Meeting of the Otterton Parish Council

minutes

Signed .....

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		<p>Stantyway Recreation Ground on 9<sup>th</sup> June @ 17.00.</p> <p>The sad death of Mike Dickens, former Clerk of the OPC &amp; resident of the village was noted with sadness by the OPC. A card has been sent to the family,</p> <p>A noxious smell during 'pumping out' at Ladram is causing a distress to residents. This has been reported to SWW by IS &amp; others to no effect. Clerk was requested to make an invitation to SWW for a representative to attend a meeting to seek solutions.</p> <p>A report will also be made to the Environment agency. <b>Clerk to action</b></p>	<b>Clerk</b>
<b>6</b>	<b>Otterton HN Survey</b>	NTR	
<b>7</b>	<b>Chairman's Business</b>	<p>The Chairman reported as follows:</p> <p>IS attended a 'Adapting for changing future meeting' run by the OVA's Ollie Watts. An interesting presentation was made by Eco Artist/ Transition Exmouth. IS felt frustration that no reference was made to managing local sewerage problems both now &amp; in the future.</p> <p>IS reported that CDE are working with local tenants to prevent soil erosion but they state that they cannot dictate to tenant farmers which crops to grow.</p>	
<b>8</b>	<b>ParishPathPartnership</b>	Application is now complete & signed. Await decision.	
<b>9</b>	<b>Newsletter</b>	<p>The OPC noted congratulations to Stevie Mears for editing &amp; producing his first Otterton newsletter.</p> <p>Sufficient funding now received for ongoing printing.</p>	
<b>10</b>	<b>Warden Schemes</b>	<p>Progress on Road Warden scheme.</p> <p>JF has completed Snow Warden training &amp; will be sent labelled high Viz jackets &amp; 3 shovels.</p> <p>Road Warden training to be chased. Clerk to action</p>	<b>Clerk</b>
<b>11</b>	<b>Local Planning</b>	<p>Discuss any applications received:</p> <p><b>26/0927/LBC</b> &amp; <b>26/0926/FUL</b> Old Bakery – Car Charging - Approved</p> <p><b>26/1011/TCA</b> Tree at Barton House – Approved.</p>	<b>All</b>
<b>12</b>	<b>District&amp;County</b>	<p>Update of reports already circulated.</p> <p>CF. Report to be circulated.</p> <p>Burnthouse Barn – planning decision delayed due to outstanding Ecological survey outstanding. A site visit will be conducted by the EDDC Planning Department.</p> <p>Rydon Orchard – Waste sorting, continues to await enforcement. Planning enforcement remains a problem throughout the district.</p> <p>JB. Reported that DCC have made a U turn on the closure of local libraries. Good news.</p> <p>LGR – await which model will be brought in for Devon.</p> <p>Water safety is a concern for local waterways throughout Devon.</p> <p>Recognising action for Rivers through DCC. Locality budget to go to OVA to support river water analysis.</p>	<b>DCs</b>

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		Progress on 20MPH signs sought – action has stalled	
13	<b>Resilience Reports</b>	Reports from Councillors with specific responsibilities: Stone Trap & Gullies, Environmental reports, Water levels. Sand bags, sand & salt. All good	
14	<b>Reports from Councillors with specific responsibilities &amp; reports on village amenities and Bodies</b>	Reports for the amenities & bodies: The Village Green - SM. Planters on Green to be painted. Andy Rowse reports that Copper Beach on the Green requires bracing to prevent water damage. Clerk to obtain quote. Keep dogs on a lead sign on Green having positive effect. War memorial - NTR Speed Watch – RP Placement of speed signs. NTR Village Hall – NTR Phone Box – Thanks to Sam Pigeon for maintaining supplies. Stantyway Recreation Field & Football Club – JF See minutes item 5 Raleigh Federation – 40 pupils currently on role. Reduce 38 in September. Jubilee Playground – IS. NTR The Cemetery- PW. Tap changed, bolt on notice board to be mended. Contracts & Finance – RW. NTR Village Defibrillator – FM. IS & RW to seek light for housing unit. PROW – Volunteer piece for newsletter. Clerk to action	<b>Clerk</b>          <b>PW</b> <b>IS &amp; RW</b>  <b>Clerk/IU</b>
15	<b>Financial matters</b>	<i>The payment of cheques as per schedule below was agreed.</i>	<b>Clerk</b>
16	<b>106 Funding</b>	<i>Unit in Jubilee playpark installed and being enjoyed. Paper work for 106 claim now completed &amp; sent.</i>	<b>Clerk</b>
17	<b>Items for next Agenda</b>	<i>Consider items of business for next meeting. Football club meeting. Bench, Soap box, Picket fence, the bells, arrows at brick cross.</i>	<b>Clerk</b>
18	<b>Village events.</b>	<i>Note dates for village events: Summer Supper date change to 16<sup>th</sup> June</i>	<b>All</b>
19	<b>Date of next meeting</b>	<i>OPC Meeting - Scheduled for 6th July 2026 (Committee Room)</i>	

Meeting closed : 20.33

Fran Mills Clerk to the Parish Council