

Otterton Parish Council

A meeting of the members of Otterton Parish Council will be held on **Monday 2nd February 2026 at 7.30pm** in the Otterton Village Hall and all Parish Councillors are summoned to attend the meeting. Members of the public and the press are welcome to be present. *Francesca Mills*

AGENDA

1	Apologies	To receive apologies from Cllrs:	Clerk
2	Declarations of Interest	To receive declarations of pecuniary interest on items on the agenda	Chair
3	Minutes Matters arising	To accept and sign the minutes of the meeting held on 1 st December 2025 as a correct record of the meetings. To consider any matters arising from the minutes, not elsewhere on the agenda. <ul style="list-style-type: none">• Gate at Stantyway• Tree on Green• Stream Clean date confirmed as 14th December• Tree on Vieux Close• Bench on River Otter• Park Lane	Chair/clerk
4	Public Questions	Response to items received by email, post or in person.	All
5	Correspondence	Correspondence from members of the public Pot holes on Fore Street	All
6	Chairman's Business	To receive a report from the Chairman	Chair
7	Bus Shelter	Update	All
8	Snow Warden	Confirm nomination & training	
9	Local Planning	Discuss any applications received: 25/2476/FUL - 1 Park Lane planning comment 25/1773/FUL - Burnthouse Farm Northmostown Sidmouth Devon	All
10	Emergency Plan	Update - Purchase of High Vis Jackets.	All
11	Time capsule	Discuss & progress. (see illustration below)	
12	District&County	Update of reports already circulated	DCs
13	Otterton Housing Survey	Update	FM
14	Resilience Reports	Reports from Councillors with specific responsibilities: Stone Trap & Gullies, Environmental reports, Water levels. Sand bags, sand & salt	All
15	Reports from Councillors with specific responsibilities & reports on village amenities and Bodies	Reports for the amenities & bodies: The Village Green - SM War memorial - PW Speed Watch – RP Placement of speed signs. Village Hall – BS Phone Box - BS Stantyway Recreation Field & Football Club - JF Raleigh Federation - RW Jubilee Playground - IS The Cemetery- PW Contracts & Finance – RW Footpaths & ROW - IU Village Defibrillator – FM	All
16	Financial matters	To agree payment of cheques as per schedule below	Clerk
17	106 Funding	New quote from Rhino Play.	Clerk
18	Items for next Agenda	Consider items of business for next meeting.	Clerk
19	Village events.	Note dates for village events: Garden Club Show: 14 th March 2026	All
20	Date of next meeting	OPC Meeting - Scheduled for 2nd March 2026	

Fran Mills Clerk to the Parish Council 26.1.26

Income & Expenditure December/January	Opening Balance	16771.19
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Halcyon Landscapes		409.63
Otterton Village hall (Hire charge)		90.00
Time Capsule		£44.99
Working balance		£16226.57

● **Meeting dates 2026:**

- **Monday, 2 February 2026**
- **Monday, 2 March 2026**
- **Monday 13th April 2026**
- **Monday 11th May**
- **Monday, 1 June 2026**
- **Monday, 6 July 2026**
- **Monday, 3 August 2026**
- **Monday, 7 September 2026**
- **Monday, 5 October 2026**
- **Monday, 2 November 2026**
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Time Capsule Stainless Steel Waterproof Container (13.4 Inch)

Brand: pobowlgarls

4.6 4.6 out of 5 stars 8 ratings

£44.99



Draft

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