

Otterton Parish Council A meeting of the members of Otterton Parish Council will be held on **Monday 1st December at 7.30pm** in the Otterton Village Hall and all Parish Councillors are summoned to attend the meeting. Members of the public and the press are welcome to be present. *Francesca Mills*

AGENDA

1	Apologies	<i>To receive apologies from Cllrs:</i>	Clerk
2	Declarations of Interest	<i>To receive declarations of pecuniary interest on items on the agenda</i>	Chair
3	Minutes Matters arising	<i>To accept and sign the minutes of the meeting held on 3rd November 2025 as a correct record of the meetings. To consider any matters arising from the minutes, not elsewhere on the agenda.</i> <ul style="list-style-type: none"> • Gate at Stantyway • Tree on Green • Stream Clean date confirmed as 14th December 2025 • Tree on Vieux Close • Bench on River Otter 	Chair/clerk
4	Public Questions	<i>Response to items received by email, post or in person.</i>	All
5	Correspondence	<i>Correspondence from members of the public</i>	All
6	Chairman's Business	<i>To receive a report from the Chairman</i>	Chair
7	Flags	<i>Review List & update.</i>	
8	Local Planning	<i>Discuss any applications received:</i> 25/2410/TCA - Rolle Barton Church Hill Otterton Devon Local Plan Note from Claire James	All
9	Emergency Plan	<i>Update - Purchase of High Vis Jackets.</i>	All
10	Time capsule	<i>Discuss & progress. (see illustration below)</i>	
11	District&County	<i>Update of reports already circulated</i>	DCs
12	Resilience Reports	Reports from Councillors with specific responsibilities: <i>Stone Trap & Gullies</i> <i>Environmental reports</i> <i>Water levels.</i> <i>Sand bags, sand & salt</i>	All
13	Reports from Councillors with specific responsibilities & reports on village amenities and Bodies	<i>Reports for the amenities & bodies:</i> <i>The Village Green - SM</i> <i>War memorial - PW</i> <i>Speed Watch – RP Placement of speed signs.</i> <i>Village Hall – BS</i> <i>Phone Box - BS</i> <i>Stantyway Recreation Field & Football Club - JF</i> <i>Raleigh Federation - RW</i> <i>Jubilee Playground - IS</i> <i>The Cemetery- PW</i> <i>Contracts & Finance – RW</i> <i>Footpaths & ROW - IU</i> <i>Village Defibrillator – FM</i>	All
14	Financial matters	<i>To agree payment of cheques as per schedule below</i> <i>Budget for 2026/27 & Precept application</i> <i>High Vis jackets,</i> <i>Time Capsule, (See below)</i> <i>Tree decision,</i> <i>Church clock, (See below)</i>	Clerk
15	106 Funding	<i>New quote from Rhino Play.</i>	Clerk
16	Items for next Agenda	<i>Consider items of business for next meeting.</i>	Clerk

17	Village events.	<i>Note dates for village events: Reindeer Run 6.12.25</i>	All
18	Date of next meeting	OPC Meeting - Scheduled for 2nd February 2026	

Fran Mills Clerk to the Parish Council 25.11.25

Income & Expenditure July/August	Opening Balance	£20151.23
Ro Smith (Website hosting & domain)		193.85
Otterton village hall (Hire charge)		48.00
Working balance		£19909.38

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