

# Otterton Parish Council

| Date & Time         | 12 <sup>th</sup> May 2025 |                   | Location | Otterton Village Hall |          |  |  |
|---------------------|---------------------------|-------------------|----------|-----------------------|----------|--|--|
| Councillors Present | Initials                  |                   |          | Also Present          | Initials |  |  |
| Mr Richard Witherby | RW                        | Parish Councillor |          |                       |          |  |  |
| Ian Simpson         | IS                        | Parish Councillor | Chair    | Members of the public | 3        |  |  |
| Peter Wells         | PW                        | Parish Councillor |          |                       |          |  |  |
| Jerry Fry           | JF                        | Parish Councillor |          |                       |          |  |  |

| Apologies            | Initials | Reason for Absence | Absent without Apology | Initials |  |
|----------------------|----------|--------------------|------------------------|----------|--|
| Charlotte Fitzgerald | CF       | Diary conflict     |                        |          |  |

| In Attendance | Initials | Capacity | Minutes to                         |
|---------------|----------|----------|------------------------------------|
| F Mills       | FM       | Clerk    | Councillors, website, notice board |

| Ref | Main meeting agenda item, comment & decision                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Action Owner |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| 1   | <b>Welcome &amp; Apologies received &amp; accepted as above.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |              |
| 2   | <b>Declarations of interest: None</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |              |
| 3   | <b>Minutes:</b> The minutes of the meeting held on 7th April 2025 as circulated were signed as an accurate record of the meeting.<br><b>Matters arising not featured on the agenda:</b><br><b>Gate at Stantyway:</b> Ready to be installed JF & IS to action.<br><b>VE day event Chairs report.</b><br><b>Chapter 8 Training: Chase certificates.</b><br><b>Post on Green.</b> RW to action.<br><b>Rewilding at Stantyway</b> IS is to speak to ref Geoff Porter & Iain Ure to progress this project.<br><b>Waste sorting.</b> Clerk to chase report. |              |
| 4   | <b>Public Questions: None</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |              |
| 5   | <b>Correspondence from members of the public:</b> A letter requesting that residents stop using bollards to protect parking spaces has been received. This was discussed at length and whilst use of bollards will not be encouraged it is recognised that it is difficult to manage.                                                                                                                                                                                                                                                                 |              |
| 6   | <b>To receive a report from the Chairman:</b> <i>V E Day: Well attended &amp; excellent feedback.</i><br><i>Soap box: £3100, excellent feedback. Community event.</i><br><i>Thanks to everyone involved.</i>                                                                                                                                                                                                                                                                                                                                          |              |
| 7   | <b>Local planning: NTR</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |              |
| 8   | <b>District&amp;County: NTR</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |              |
| 9   | <b>Resilience Reports:</b> Reports from Councillors with specific responsibilities:<br><b>Stone trap - NTR</b><br><b>Gullies – NTR</b>                                                                                                                                                                                                                                                                                                                                                                                                                |              |

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| 10 | <p><b>Reports from Councillors with specific responsibilities &amp; reports on village amenities and Bodies:</b></p> <p><b>The Village Green - JF.</b> Thanks were noted for the work completed by Geoff Porter in replanting the planters and tending the wildflower bed on the Green.</p> <p><b>War memorial – PW Thanks to Poppy Scott &amp; Anne Radcliffe for VE decorations.</b></p> <p><b>Speed Watch – RP:</b> Clerk to request report for next meeting.</p> <p><b>Village Hall – BS.</b> Proposed solar panels on shop in place.</p> <p><b>Telephone box:</b> Renovations well received with cost of £73.20 + vat to Witherby Exmouth agreed.</p> <p><b>Stantyway Recreation Field &amp; Football Club – JF.</b> Gate ready for installation &amp; tidyup needed. Advertising boards to be available during match times.</p> <p><b>Raleigh Federation – RW.</b> Sats week followed by Pixie Holt</p> <p><b>Jubilee Playground – IS: ROSPA report received &amp; IS directing a working party to address areas of concern.</b></p> <p><b>The Cemetery- PW:</b> A request for a new bench has been received. It was agreed that one final seat could be placed at the cemetery but this will be the last one. Clerk to write to the family.</p> <p><b>Contracts &amp; Finance – RW: NTR Church clock (clerk to check on ownership of clock.</b></p> <p><b>Village Defibrillator – FM.</b> New Defib installed in cabinet. Old defib to be offered to the Old Vicarage. <b>Clerk to write to owner.</b></p> <p><b>Footpaths – NTR</b></p> | Clerk to reimburse |
| 11 | <p><b>Financial matters: It was agreed that payments as per the agenda should be made.</b></p> <p><b>Dates for 2025 meetings:</b></p> <p>Proposed Meeting Dates 2025 agreed as: May 12 (Proceeded by AGM), June 2, July 7, Sept 1, Oct 6, Nov 3, Dec 1.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                    |
| 12 | <p><b>Further Actions:</b> Annual Church Fete 1<sup>st</sup> Sunday in July. Clerk to speak to Church wardens regarding possible change of date.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Clerk to action    |
| 13 | <p><b>106 Funding:</b> Melissa Wall at EDDC has confirmed receipt of funding from KACH. 106 funding balance now stands at £26538.</p> <p>IS awaits report from EDDC following meeting with engineer Neil Samson regarding solutions improvements to pitch at the Jubilee playpark.</p> <p>Clerk to contact Rhino Play to come to next meeting with recommendations..</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                    |
| 14 | <p><b>Items for next Agenda: Church Fete, Church Clock, rewilding.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                    |
| 15 | <p><b>Village events.</b> Sunday 25<sup>th</sup> May Open gardens.</p> <p>Princess Prom 3<sup>rd</sup> week in September in hall.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                    |
| 16 | <p><b>Date of next meeting:</b> OPC Meeting – 9th June</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                    |

The meeting closed at 20.32