

Otterton Parish Council

Date & Time	9 th June 2025		Location	Otterton Village Hall			
Councillors Present	Initials			Also Present	Initials		
Mr Richard Witherby	RW	Parish Councillor		Charlotte Fitzgerald			
Ian Simpson	IS	Parish Councillor	Chair	Members of the public	1		
Peter Wells	PW	Parish Councillor		Jess Bailey			
Jerry Fry	JF	Parish Councillor					

Apologies	Initials	Reason for Absence	Absent without Apology	Initials	
Belinda Shoemaker	BS	Diary Conflict			

In Attendance	Initials	Capacity	Minutes to
F Mills	FM	Clerk	Councillors, website, notice board

Ref	Main meeting agenda item, comment & decision	Action Owner
1	Welcome & Apologies received & accepted as above.	
2	Declarations of interest: None	
3	Minutes: The minutes of the meeting held on 12th May 2025 as circulated were signed as an accurate record of the meeting. Matters arising not featured on the agenda: Gate at Stantyway: Ready to be installed JF & IS to action. Agreed a priority action. Lock on the existing gate is already in place. Chapter 8 Training: Clerk was requested to chase certificates through the training provider. A discussion 2 x men at work direction signs £172.60. (Clerk to write to Highways) Rewilding at Stantyway IS is to speak to ref Geoff Porter & Iain Ure to progress this project. Waste sorting. Clerk to chase report.	
4	Public Questions: None	
5	Correspondence from members of the public: Brick cross to be tidied up. Clerk to right to EB re remedial work.	
6	To receive a report from the Chairman. Excellent community support for the Otterton Open Gardens at the end of May. Thanks & congratulations to Rupert for organisation of this event.	
7	Local planning: NTR	
8	District & County: Jess Bailey has returned to DCC. Due to massive changes with local government Jess is a long-standing member of the Council. She has been appointed Chair of committee for Adult Services scrutiny & Health Services scrutiny which also holds NHS to account. Also on D&S Fire Rescue Services & Coastal Flood Committee. Promotion of SWIFT boxes & SWIFT bricks to be an area of focus. Following the tragic fatality earlier this year on the road through Otterton the Councillors discussed again the need for a 20MPH speed restriction in the village. JB has promised to take this up on behalf of the council. Suggestion that 20 is plenty signs are purchased for local use and that '20 when flashing' signs could be sought for the village. JB will investigate through Highways.	

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9	Resilience Reports: Reports from Councillors with specific responsibilities: Stone trap - Emptied Gullies – Stantyway done but Maunders hill and The Green remain blocked. Currently on 3 year cycle for remedial work. Sandbags supply to be audited	
10	Reports from Councillors with specific responsibilities & reports on village amenities and Bodies: The Village Green - JF. All good. War memorial – PW. All good Speed Watch – RP: Clerk to request report for next meeting. Village Hall – BS. NTR Telephone box - BS NTR Stantyway Recreation Field & Football Club – JF. NTR Raleigh Federation – RW. Monday 16 th 23 rd June. Clerk to request cut in readiness for school sports day. Jubilee Playground – IS: ROSPA report received & IS directing a working party to address areas of concern. Suggestion & quotes from Rhino play to be sent with minutes to Councillors. The Cemetery - PW: Bunce request for bench in cemetery. Clerk has written to family & awaits response. Vinnicombe bench: The family have confirmed that they will refurbish in coming weeks. Contracts & Finance – RW: NTR Church clock: Following the meeting Clerk was able to confirm that the church clock is owned by the church but as a community amenity there is an expectation that support will be given for maintenance and replacement if necessary. Agenda item next meeting. Village Defibrillator – FM. New Defib installed in cabinet. Old defib to be offered to the Old Vicarage. Clerk to write to owner. Footpaths – NTR. Several footpaths cut (Behind the pub & Gulliver lane)	Clerk to reimburse
11	Financial matters: It was agreed that payments as per the agenda should be made. Proposed Meeting Dates 2025 agreed as, July 7, Sept 1, Oct 6, Nov 3, Dec 1. Clerk confirmed that accounts are currently with Auditor	
12	Further Actions: Church Fete: The date of the fete has been changed to 16th July to enable a joint effort with the school & support by the OPC.	
13	106 Funding: Melissa Wall at EDDC has confirmed receipt of funding from KACH. 106 funding balance now stands at £26538. IS awaits report from EDDC following meeting with engineer Neil Samson regarding solutions improvements to pitch at the Jubilee playpark. Rhino have sent quotes & ideas for a new piece of equipment which could also be moved	
14	Items for next Agenda: Church Clock. Crops in the valley/flood prevention. Bus turning area.	
15	Village events. Princess Prom 3 rd week in September in hall.	
16	Date of next meeting: OPC Meeting – 7 th July	

The meeting closed at 20.12

Meeting of the Otterton Parish Council

minutes

Signed

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Dated.....