

# Otterton Parish Council

A meeting of the members of Otterton Parish Council will be held on **Monday 2<sup>nd</sup> September 2024 at 7.30pm** in the Otterton Village Hall and all Parish Councillors are summoned to attend the meeting. Members of the public and the press are welcome to be present & to join us for refreshments after the meeting. *Francesca Mills*  
Clerk

## AGENDA

|           |                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                           |              |
|-----------|--------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| <b>1</b>  | <b>Resignations &amp; Apologies</b>                                                                          | <i>To notify Council of resignations<br/>To receive apologies from Cllrs</i>                                                                                                                                                                                                                                                                                                              | Clerk        |
| <b>2</b>  | <b>Election of Chair</b>                                                                                     | <i>Nominations for position of Chair to Clerk by Sunday 1<sup>st</sup> September</i>                                                                                                                                                                                                                                                                                                      | Clerk        |
| <b>3</b>  | <b>Co-opting Councillor</b>                                                                                  | <i>Welcome new Councillors</i>                                                                                                                                                                                                                                                                                                                                                            | Clerk        |
| <b>4</b>  | <b>Declarations of Interest</b>                                                                              | <i>To receive declarations of pecuniary interest on items on the agenda</i>                                                                                                                                                                                                                                                                                                               | Chair        |
| <b>5</b>  | <b>Minutes</b><br><br><b>Matters arising</b>                                                                 | <i>To accept and sign the minutes of the meeting held on 1<sup>st</sup> July 2024 as a correct record of the meetings. To consider any matters arising from the minutes, not elsewhere on the agenda.</i> <ul style="list-style-type: none"> <li>• River Otter pathway</li> <li>• RoSPA Report</li> <li>• Gate at Stantyway</li> </ul>                                                    | Chair/clerk  |
| <b>6</b>  | <b>Public Questions</b>                                                                                      | <i>Response to items received by email, post or in person.</i>                                                                                                                                                                                                                                                                                                                            | All          |
| <b>7</b>  | <b>Correspondence</b>                                                                                        | <i>Correspondence from members of the public<br/>Parking on Ottery Street<br/>Otterton Relief in Need<br/>Brick Cross</i>                                                                                                                                                                                                                                                                 | All          |
| <b>8</b>  | <b>Chairman's Business</b>                                                                                   | <i>To receive a report from the Chairman</i>                                                                                                                                                                                                                                                                                                                                              | Chair        |
| <b>9</b>  | <b>Horse Chestnut</b>                                                                                        | <i>Discuss arrangements for felling of tree on The Green.</i>                                                                                                                                                                                                                                                                                                                             | All          |
| <b>10</b> | <b>Defibrillator</b>                                                                                         | <i>Update &amp; progress action on village defibrillator</i>                                                                                                                                                                                                                                                                                                                              | All          |
| <b>11</b> | <b>Chapter 8 Training</b>                                                                                    | <i>Update on Councillor Training/ Road warden scheme</i>                                                                                                                                                                                                                                                                                                                                  | All          |
| <b>12</b> | <b>Local Planning</b>                                                                                        | <i>Discuss any applications received:<br/><b>24/1778/TCA, 24/1673/TCA</b></i>                                                                                                                                                                                                                                                                                                             | All          |
| <b>13</b> | <b>District &amp; County</b>                                                                                 | <i>Update of reports already circulated</i>                                                                                                                                                                                                                                                                                                                                               | DCs          |
| <b>14</b> | <b>Village Amenities</b>                                                                                     | <i>Allocation of responsibilities for amenities &amp; bodies<br/>Progress consideration of site for car park</i>                                                                                                                                                                                                                                                                          | Chair        |
| <b>15</b> | <b>Reports from Councillors with specific responsibilities &amp; reports on village amenities and Bodies</b> | <i>Reports for the amenities &amp; bodies:<br/>The Village Green - *****<br/>War memorial - <b>RP</b><br/>Speed Watch - <b>RP</b><br/>Village Hall - BS<br/>Community shop - KH<br/>Stantyway Recreation Field &amp; Football Club - JF<br/>Raleigh Federation - RW<br/>Jubilee Playground - IS<br/>The Cemetery - PW<br/>Contracts &amp; Finance - RW<br/>Village Defibrillator - FM</i> |              |
| <b>16</b> | <b>Financial</b>                                                                                             | <i>To agree payment of cheques as per schedule below</i>                                                                                                                                                                                                                                                                                                                                  | <b>Clerk</b> |

|           |                              |                                                                                          |              |
|-----------|------------------------------|------------------------------------------------------------------------------------------|--------------|
|           | <b>matters</b>               |                                                                                          |              |
| <b>17</b> | <b>Further Actions</b>       | <i>Community outreach program:<br/>Emergency Plan</i>                                    | <b>All</b>   |
| <b>18</b> | <b>106 Funding</b>           | <i>Discuss responsibilities of parish council to progress.</i>                           | <b>Clerk</b> |
| <b>19</b> | <b>Items for next Agenda</b> | <i>Consider items of business for next meeting.</i>                                      | <b>Clerk</b> |
| <b>20</b> | <b>Village events.</b>       | <i>Note dates for village events</i>                                                     | <b>All</b>   |
| <b>21</b> | <b>Date of next meeting</b>  | <i>OPC Meeting - Scheduled for 7th October 2024<br/>Landscape recovery presentation.</i> |              |

Fran Mills Clerk to the Parish Council 27.8.24

|                                                        |                        |                  |
|--------------------------------------------------------|------------------------|------------------|
| <b>Income &amp; Expenditure July &amp; August 2024</b> | <b>Opening Balance</b> | <b>£13845.70</b> |
| NDC Clerks wages x 2 (May & July)                      | 001670                 | 1670.00          |
| Advanced Arb re Horse Chestnut                         | 001671                 | 528.00           |
| Working balance                                        |                        | <b>£11647.70</b> |

**Proposed Meeting dates 2024: September 2<sup>nd</sup>, October 7<sup>th</sup>, November 4<sup>th</sup>, December 2<sup>nd</sup>**



#### **Village Events:**

**Otterton School Autumn term commences 5th September 2024**

**Garden Club Show: 7.9.24**

**Boundary Walk: 10.11.24**

**Reindeer Run: 7.12.24**

**Otterton School Autumn term finishes 20<sup>th</sup> december**

**Brook clean ??????**

**Proposed Parish Council Community Meal. Hall is free last 2 Friday evenings in November and the first two in December.**



#### **Correspondence**

#### **Film Buffs: from Andrew Sharp**

You will recall that the Film Club has been looking for new volunteers who might be prepared to take an active role in selecting and showing films through the forthcoming season. We have had little success. As I am shortly moving out of the village, I am standing down after 6 years as Chairman. Alan Weeks has offered to replace me ad interim with support from the existing Committee.

However, there are going to be real practical difficulties in presenting a monthly show in winter 24/25. We have therefore decided upon a moratorium until the following winter during which time we shall continue to look for enthusiastic and knowledgeable film fans who might bring fresh energy to the Club. The other option is of course to wind up the Club. We are reluctant to do this whilst we remain in funds and there is a core audience which will keep us solvent. Might I take this opportunity to thank you for your attendance and to encourage you to continue supporting this very worthwhile community activity. Best Regards Andrew Sharp

#### **Commentary on road markings: Janet Bennett**

1. Maunders Hill - could there be yellow lines on the bus shelter side at the bottom of Maunders Hill with the junction to Fore Street. There are frequently occasions when a vehicle is trying to turn up on to Maunders Hill as another is coming down with no gap to turn into.
2. Brick Cross. The old chestnut of cars coming from the west turning down the East Budleigh side of the cross. We have witnessed this at least twice recently, and can understand visitors not seeing the worn out white arrows on the road and turning after the first one. In fact these arrows are set at a distance that a driver might not notice the second one even if repainted. Thanks, Jane

**Commentary on parking in Ottery Street: Michael Norman 1 Dukes Close**

My wife and I moved into Dukes Close in February 2021 and during this time we have experienced parking issues in Ottery Street by motorists who do not care if they cause obstruction of the highway or not despite signs stating, "No Parkin". As a result of these inconsiderate motorists' damage has been caused to the garage roofs, mine included that back onto Ottery Street by buses, farming machinery and other commercial vehicles, all who do not report this damage. The most recent was one of our buses that struggled to get past a vehicle that was parked where the "No Parking" sign is displayed on the brook railings. Can the Council please discuss this matter and come up with a resolution. I do have to ask if it is necessary for buses to drive along Ottery Street just to turn round when I have seen buses turn round at the Ladram Bay turning when passing along Ottery Street has not been possible. I and my neighbours would appreciate an answer to this matter. Thanks Michael Norman