

## Otterton Parish Council

Minutes							
Date & Time	5 <sup>th</sup> September 2022		Location	Otterton Village Hall			
Councillors Present	Initials			Also Present	Initials		
Mr T Wright	TW	Parish Councillor	Chair	Jess Bailey	JB		
Mr J Hiles	JH	Parish Councillor	VChair	Alan Dent	AD		
MS Melanie Martin	MM	Parish Councillor		members of the public	22		
Mr Richard Witherby	RW	Parish Councillor					
Mrs Julia Bove	JF	Parish Councillor					
Mr A Cameron	AC	Parish Councillor					
Ms C Fitzgerald	CF	Parish Councillor					
Jerry Fry	JF	Parish Councillor					
John Lister	JL	Parish Councillor					

Apologies	Initials	Reason for Absence	Absent without Apology	Initials	
Ladram Bay					
Paul Jarvis	PJ	<b>Personal</b>			
Briony Sharp	BS	<b>Personal</b>			

# Otterton Parish Council

In Attendance	Initials	Capacity	Minutes to
F Mills	FM	Clerk	Councillors, website, notice board

Ref item	Main meeting agenda item, comment & decision	Action Owner & deadline
<b>1</b>	<b>Welcome &amp; Apologies received as above.</b>	
<b>2</b>	<b>Declarations of Interests:</b> There were 2 declarations of interest in items on the agenda. Councillor Witherby stated an interest in planning application 22/1782/Full. TW Wright stated an interest in planning application 22/1782/Full.	
<b>3</b>	<p><b>Planning Applications: 22/1782/Ful Land &amp; Buildings at North Star Ottery St Otterton</b> Currently B1 Industrial use (Agricultural use). Application for change of use to B2. (Repair facilities). Concerns &amp; comments from the public:</p> <ol style="list-style-type: none"> <li><b>1. Malcolm Gigg Ara Architecture</b> (Mistakes within the application which will be changed tomorrow). Recognition of significant change – request clause under permission for MOT facility and no other. Current Employer in East Devon, enquiries from environmental health. B8 a possibility. Pre advice green light from Highways Information given to 2.Highways information incorrect and concern that approval given based on this information. Need for site visit to understand the current situation. Advice to share information with Highways. <i>EDDC will contact Highways before any decision made.</i></li> <li>3.Questioned interaction from Parish Council with local plan &amp; EDDC planning application.</li> <li>4.Genuine issue regarding road safety for pedestrians.</li> <li>5.Concern re privacy issues. Noise, pollution &amp; security causing anxiety. Loss of amenity.</li> <li>6.Ecological concerns regarding clearance of site.</li> <li>7.Query re building lines. Not applicable as application is change of use to present building.</li> </ol> <p><b>Parish Councillors debate:</b> Site has BI Industrial category already which could have raised concerns. Limitations of B1 removed with application.</p> <p><b>Traffic flow:</b> B1 Tricks calculation based on current situation &amp; increase based on B2 change of use. Traffic safety an issue with increase in use.</p> <p><b>Material Planning considerations:</b> Loss of privacy. Size of vehicular access a concern. Outside limit of conservation plan. Otterton in open country. Cllr Fitzgerald preposes objection seconded by Cllr Cameron. Vote 6 out of 9 Objections. 2 Approved, 1 abstention. The full objection sent to EDDC is attached.</p> <p><b>22/1643/FULL Ladram Cottage.</b> Approved unanimously</p>	
<b>4</b>	<p><i>The minutes of the meeting held on 4<sup>th</sup> July were signed as a correct record of the meeting. The following matters arising were considered as not elsewhere on the agenda:</i></p> <ol style="list-style-type: none"> <li><b>1.</b> <i>RW has corresponded with land owner regarding the tree as mentioned in Iain Ure's report of June 2022. Land owner confirmed tree will be removed. Complete.</i></li> </ol>	

Meeting of the Otterton Parish Council

minutes

Signed .....

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## Otterton Parish Council

The meeting closed at 20.58

2022 meeting dates: 7Nov, 5Dec

### **Letter to Otterton Parish Council from Otterton Football Club:**

I would like to introduce myself. My name is Ian Horne and I am the manager at the football club. I have been for the past 2 seasons. I played for Otterton from the age of 17 until injury ended my playing days when I was 25 (a lot older now) ☹️

3 generations of my family have played or are playing for Otterton. I am not sure if you are aware that Andy (secretary/Groundsman) was taken ill last year with a heart attack. Since then I have been trying to lighten his work load. If you have been near the pitch recently you will see that we have started to do some improvements to the building, but there is only so much we can do until we raise funds.

My question to you and the parish council is this. I would like to raise funds/grants etc to improve the facilities at the ground. This would benefit not just the football but the wider community and also the school. It is the only sport facility in Otterton and it would be great to make it somewhere for everyone to use. It would be great if we could meet in person at some point and discuss this.

We are not asking the parish council to pay for anything we would just like to know what the possibilities are

I look forward to hearing from you. Many thanks for finding the time to read my email.

Ian Horne.

Dear Mrs Mills,

### **DV0278: Receipt of documents - notification of exempt status, 2022**

This is an automated message to notify you that we have received and logged the notification of exempt status for the year ended 31 March 2022 submitted to us for Otterton Parish Council. By notifying us that

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Signed .....

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Dated.....

## Otterton Parish Council

Otterton Parish Council has claimed exemption there is no review to be performed and consequently no auditor certificate and report, or any other closure documentation, will be issued by us for this reporting year.

If you did not submit your notification of exemption by the specified submission deadline and were sent chasing letter(s), you will receive an invoice for those chaser charges calculated in accordance with the fee scales set by Smaller Authorities' Audit Appointments Limited which are available to view [here](#).

Unless we receive any correspondence from local electors during the period for the exercise for public rights that requires us to contact you, you will not hear from us again this year, except to chase any outstanding fees.

The 2021/22 reporting year is the last year of our current five-year contract with SAAA. If we are appointed as your external auditor for the subsequent five-year contract for years 2022/23 to 2026/27, the timetable will be broadly similar to that for 2021/22. If we are not appointed as your external auditor, the successor auditor will contact you directly to notify you of their timetable. Kind regards, SBA Team.  
For and on behalf of PKF Littlejohn LLP

Otterton Footpath and Rights of Way Report for September 2022  
General 1. The rights of ways are generally in good condition. 2. As is normal at this time of year the vegetation has been encroaching on the footpaths but DCC have cut most of it back. 3. The 2 exceptions are a. the permissive footpath in the plantation below Mutters Moor - Dee and I have cut back as many of the brambles as necessary to make it reasonably accessible. b. Radway Lane and part of Little Chockenhole Lane (track) ROW 307/306 - again Dee and I have cut back as many of the brambles as necessary to make it reasonably accessible. 4. The latch on the gate to the east side of Bicton Bridge needs to be replaced as it is broken. 5. The post on the bifurcation (3 way split) of Lea lane (ROW 310) needs to be straightened (probably been knocked but undamaged) 6. Fallen tree on Colliver Lane (ROW 3) was cut back. Trees 7. Ash dieback continues but most affected trees are not too badly damaged. 8. The strategy of modest annual removal

## Otterton Parish Council

is working nicely. Natural regeneration of both new ash and other species is filling the gaps thus minimising any visual impact. 9. Should the dieback become more aggressive, which has happened elsewhere in the Parish, then an alternative strategy will be developed. 10. In my opinion (I am not a professional) the Ash trees can be left as they are until next year. However, I suggest the budget is carried over into the next financial year. 11. See below for more details

Iain Ure 30th August 2022 Otterton Volunteer Footpath and Tree Warden Details of visual survey

a) Behind Hayes Playground

a. No issues

b) Stantyway Playing field

a. Ash tree on verge of Stantyway Road (NW corner of playing fields) more than 10% but less than 25%, tree away from road - leave for moment

b. NW corner of playing field - small dead tree not exposed - leave for present

c. The ash tree on north boundary that stands alone at NW corner of football pitch has a 25%+ loss of canopy and may need to be removed.. It is leaning but away from the playing area.

d. Plantation of young Ash trees in NE corner - a few dead trees but surrounded by others so unlikely to cause concern for present.

e. Eastern boundary - a number of small dead elms, leave until next set of Ash trees need to be removed