

# OTTERTON PARISH COUNCIL

Minutes of the Parish Council meeting held at 7.30 p.m. in the Committee Room of the Village Hall on Monday, 9<sup>th</sup> May 2011.

The meeting started at 7.30 p.m.

Present	Cllr J. Edmonds (Chairman)	Cllr T. Bennett
	Cllr R. Barlow	Cllr Mrs J. Smith
	Cllr C. Cogger	
In Attendance	6 members of the public	The Clerk

## Part A

<b>11.v.1</b>	<b>To elect a Chairman.</b>
	The Chairman welcomed everyone to the meeting, especially the newly elected Cllr C Cogger and said the first item on the agenda at this the first meeting for the new council was to elect a chairman. Cllr Edmonds was asked if he was prepared to stand. He said he was. He was proposed by Cllr Barlow and seconded by Cllr Bennett and was duly elected unanimously.
<b>11.v.2</b>	<b>To receive the Chairman's declaration of acceptance of office.</b>
	Cllr Edmonds signed his declaration of acceptance and took the Chair.
<b>11.v.3</b>	<b>In the ordinary year of election of the council to fill any vacancies left unfilled at the election by reason of insufficient nominations.</b>
	The Chairman asked the Clerk if there had been any parishioners prepared to be co-opted. There were four sitting with the public. He suggested that they be elected en bloc if there were no objections. This action was proposed by Cllr Barlow and seconded by Cllr Cogger and agreed unanimously. Mrs Niki Warner, Mr Tony Farrington, Mr John Lister and Mr Thomas Simcock were duly co-opted on to the Parish Council as councillors.
<b>11.v.4</b>	<b>To decide when any declaration of acceptance of office and written undertakings to observe the code of conduct adopted by the council which have not been received as provided by law shall be received.</b>
	All councillors present then signed their acceptance of office and were given the required form to be completed with regards to the Register of Members' Interests that may affect their work as councillors.
<b>11.v.5</b>	<b>To elect a Vice Chairman of the Council.</b>
	The Chairman proposed Cllr Mrs Smith as the Vice-Chairman. This was seconded by Cllr Farrington and duly agreed unanimously.
<b>11.v.6</b>	<b>To receive the Vice Chairman's declaration of acceptance of office.</b>
	This was completed and given to the Clerk along with all the other Declarations of Acceptance.
<b>11.v.7</b>	<b>To appoint representatives to outside bodies.</b>
	<ul style="list-style-type: none"> <li>a) <b>B.S.D.H.C.T.</b> Cllr Mrs Smith.</li> <li>b) <b>Garden Society</b> Cllr Edmonds.</li> <li>c) <b>Relief in Need Charity</b> Mr Dickens and Mrs</li> </ul>

<b>11.v.7 (contd)</b>	<p>Millington.</p> <p>d) <b>Otterton Youth Club</b> Cllr Farrington.  e) <b>Otterton Twinning</b> Cllr Edmonds.  f) <b>Village Hall Committee</b> Cllr Simcock.  g) <b>Otterton Football Club</b> Cllr Farrington.  h) <b>Otterton School Governors</b> The Clerk.</p>
<b>11.v.8</b>	<b>To appoint committees.</b>
	<p>a) <b>Cemetery</b> Cllrs Lister and Simcock.  b) <b>Emergencies</b> All Councillors, chaired by Cllr Mrs Warner.  c) <b>Finance and Contracts</b> Cllrs Barlow, Simcock and Warner.  d) <b>Highways and Rights of Way</b> Cllrs Edmonds and Mrs Smith assisted by Mrs Sharp as the Footpath Warden.  e) <b>Jubilee Playground</b> Cllrs Barlow and Farrington.  f) <b>Trees</b> Cllr Cogger assisted by Messrs Greenhow and Holland.  g) <b>Stantyway Playing Field, Village Green and War Memorial</b> Cllrs Bennett and Cogger,</p>
<b>11.v.9</b>	<b>To consider the payment of any subscriptions falling to be paid annually.</b>
	<p>Under this heading the Chairman asked Cllr Barlow if he had considered the quote the Council had received from their insurers. Cllr Barlow told the council that in his view it was under insured with respect to "slander and libel" and "officials' indemnity". He was asked to obtain a quote that included this extra cover and to contact the National Association of Local Councils to see if they considered it a good idea.</p>
<b>11.v.10</b>	<b>Apologies for Absence.</b>
	These had been received from PCSO Trayhurn.
<b>11.v.11</b>	<b>Confirm and sign minutes of previous meetings.</b>
	After correcting the list of members present, the Chairman signed them as a record of the April meeting.
<b>11.v.12</b>	<b>To Declare Interest in any Item on the Agenda.</b>
	No interest was declared.
<b>11.v.13</b>	<b>Matters Arising from the Minutes.</b>
	<ul style="list-style-type: none"> <li>• Cllr Bennett will investigate the difficulties involved in the classification of the Parish Council as an employer under regulations sent out by Her Majesty's Revenue and Customs (HRMC). At present the Clerk has not been paid for two months in the hope that HRMC would revert back to previously accepted procedures.</li> <li>• The quote to add the small section of fence at the entrance to the cemetery was too great and was rejected.</li> <li>• The party that had taken place on the Green on May 1<sup>st</sup> was well organised.</li> <li>• The Clerk explained fully the previously minuted objections to the proposal to build a three bedroom house on the Ottery Street toilet site to the whole of the East Devon District Council Planning (EDDC) Committee that visited the site. Despite that the proposal was accepted and building will be permitted.</li> <li>• Cllr Barlow had written and phoned (EDDC) about the possibility of building a new bus shelter on the Green. He had received no reply. Cllr Bennett expressed his views against such a proposal and said he had unblocked the down pipe from the roof of the current shelter and would happily paint it rather than installing one on the Green. Cllr Warner pointed</li> </ul>

<p><b>11.v.13 (contd)</b></p>	<p>out that grants would be available for a new style of shelter with information and maps for visitors that fitted in with the character of the village. The use of students at Bicton College could be investigated to see if they could be used in some construction process.</p> <ul style="list-style-type: none"> <li>• The requested memorial tree in Stantyway Recreation Ground must be far enough away from the hedge to enable a tractor driven hedge cutter to manoeuvre. Cllr Farrington will contact John Pring.</li> <li>• Ladram Bay Holiday Park (LBHP) is installing new sewage pipes along Lower Ladram Lane as far as Piscombe Lane. Near the summit they will install test vents to see if that eases the problem lower down Ladram Road and Bell Street.</li> <li>• The problems within the Jubilee Playground have been reported to the Budleigh Journal (BJ). The Chairman also reported these to PCSO Trayhurn. He has not had a reply yet but said it was a good idea to have a police involvement.</li> </ul>
<p><b>11.v.14</b></p>	<p><b>To receive the police report.</b></p>
	<p>The police were absent but had sent a report. One crime had been minuted last month but the theft of chain saws from a farm outbuilding during the week beginning Friday 15<sup>th</sup> April was noted. Villagers are advised that if they would like any tools and equipment stored in sheds and out buildings to be marked they should contact the rural policing team.</p> <p>The Council commented that the presence of the police at Parish Council meetings would improve their image and help with the solving of local problems.</p>
<p><b>11.v.15</b></p>	<p><b>Chairman's Report.</b></p>
	<ul style="list-style-type: none"> <li>• Following the Council's efforts to have the 157 bus route reinstated, the Chairman was congratulated by Alice Ripley who is the secretary of the national "Campaign for Better Transport". The Chairman thanked Cllr Mrs Channon for her efforts in resolving the matter.</li> <li>• Becca Gliddon of the BJ has indicated her desire to have news about Otterton affairs sent to her.</li> <li>• The Chairman thanked the councillors and their spouses for their work in helping to clear the village of litter on May 7<sup>th</sup>.</li> <li>• As yet the system allowing villagers to park at LBHP is not running smoothly.</li> <li>• The road from Sea View Farm to LBHP has much litter. The owners of LBHP are aware of it and will clear it.</li> </ul>
<p><b>11.v.16</b></p>	<p><b>Correspondence Received.</b></p>
	<ul style="list-style-type: none"> <li>• The Chairman asked councillors to consider if there should be a Village Party to celebrate the Queen's Diamond Jubilee or any other means of marking the occasion.</li> <li>• In response to a letter received from the Otterton Relief in Need Charity, Cllr Edmonds proposed and Cllr Smith seconded that Mrs Gillian Barlow be invited to join the Charity. This was agreed unanimously. Cllr Edmonds expressed his and the Councils gratitude to Mrs Judith Yates for her work with the Charity over the preceding four years.</li> <li>• A planning application for the Mill has been received. The Council will visit the site on Monday, 23<sup>rd</sup> May at 4.00 p.m. and will hold a public meeting in the Committee Room of the Village Hall at 4.30 p.m. on the same day.</li> </ul>

<b>11.v.17</b>	<b>To receive report from the Jubilee Playground committee.</b>
	<ul style="list-style-type: none"> <li>• Cllr Barlow reported that he had found condoms among the litter during a visit last week.</li> <li>• The sunken goal mouth areas have still to be filled.</li> </ul>
<b>11.v.18</b>	<b>To Receive Reports from the Cemetery Committee.</b>
	The tree stumps remaining after the removal of the leylandii hedge have received a dose of weed killer by Cllr Bennett. There is evidence they are dying. The grave digger, Alan Pring, has indicated his willingness to remove them when he is next in the cemetery on other duties.
<b>11.v.19</b>	<b>To Receive Reports from the Footpaths, Bridleways, Highways and Byways Open to All Traffic Committee.</b>
	<ul style="list-style-type: none"> <li>• The Council is delighted that Mrs Sharp has agreed to continue her excellent work as our Footpath Warden.</li> <li>• The cost of changing the status of Rights of Way is too expensive.</li> <li>• The owners of the property behind Anchoring Barn will be asked to restore the finger post.</li> <li>• Cllr Cogger will be asked if he is willing to help in the removal of the blockage at Colliver Cross.</li> <li>• The village will receive two vegetation cuts as normal. Holstone, Little Chockenhole and Lower Ladram Lanes will be added to the list.</li> <li>• Anyone wishing to carry unwanted stones to fill holes in the lanes caused by motor cyclists are welcome to do so.</li> <li>• Householders with a boundary on a footpath or footway are expected to keep their hedges clear of the rights of way.</li> <li>• Cllr Barlow reported that the Council notice board needed some attention. Cllr Farrington will deal with it.</li> <li>• The Chairman said one of his aims this year will be to ensure that any "highways related" problem is dealt with thoroughly.</li> <li>• The subject of stones under the bridge in front of the King's Arms liable to cause flooding was brought up. The ownership of the bridge is still denied by all possible contenders. Nevertheless, the Parish Council is continuing to pursue the matter.</li> </ul>
<b>11.v.20</b>	<b>To Receive Report from the Tree Committee.</b>
	<ul style="list-style-type: none"> <li>• Cllr Cogger noticed that the number of orchard trees within the village is reducing.</li> </ul>
<b>11.v.21</b>	<b>To Receive Report from the Stantyway Recreation Ground, Village Green and War Memorial Committee.</b>
	<ul style="list-style-type: none"> <li>• There is no litter in Stantyway Recreation Ground.</li> <li>• The Chairman reported that LBHP had offered to supply kerb stones, sand, cement and a mixer to enable the council to repair the kerb around the war memorial. They also have a number of large granite stones which would be capable of preventing cars from driving across the grass surround. Cllrs Edmond and Bennett and Mr Warner will arrange a time to see if they can manage to do the work needed.</li> </ul>
<b>11.v.22</b>	<b>To Receive Statement from County Councillor Mrs C. Channon.</b>
	Not present.
<b>11.v.23</b>	<b>To receive statement from District Councillor Mr Ray Bloxham.</b>
	Cllr Bloxham said the Council Leader had been defeated in the District Elections and so they are waiting for the new leader to be appointed at the forth coming district council meeting. Although there have been substantial cuts this year and projected in

<b>11.v.23 (contd)</b>	future years, monies have been saved by cutting 36 senior staff posts, so that front line services will not be affected. He looks forward to working with the Parish Council and is especially interested in how planning applications are dealt with.																
<b>11.v.24</b>	<b>To consider invoices for Payment and to note receipts received.</b>																
	<p><b>Payments.</b></p> <table> <tr> <td>South West Water (D/D)</td> <td>3.50</td> </tr> <tr> <td>Village Hall</td> <td>12.50</td> </tr> <tr> <td>Village Hall Committee Room</td> <td>15.00</td> </tr> <tr> <td>Cllr Barlow (Cost of wood for Playground repairs)</td> <td>5.69</td> </tr> <tr> <td>Chris Drake cuts to all areas (25/3, 8/4 &amp; 26/4)</td> <td>858.28</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>894.97</b></td> </tr> </table> <p><b>Receipts.</b></p> <table> <tr> <td>Additional inscription on headstone</td> <td>26.00</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>26.00</b></td> </tr> </table>	South West Water (D/D)	3.50	Village Hall	12.50	Village Hall Committee Room	15.00	Cllr Barlow (Cost of wood for Playground repairs)	5.69	Chris Drake cuts to all areas (25/3, 8/4 & 26/4)	858.28	<b>TOTAL</b>	<b>894.97</b>	Additional inscription on headstone	26.00	<b>TOTAL</b>	<b>26.00</b>
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<b>11.v.25</b>	<b>To sign acceptance of Internal Audit report.</b>																
	The Parish Council annual finances for the year 1 <sup>st</sup> April 2010 to 31 <sup>st</sup> March 2011 have been audited by Mrs Joan Cullen. These have now been accepted by the Council and will be sent to Audit Commission.																
<b>11.v.26</b>	<b>Items for Next Month's Agenda.</b>																
	<ul style="list-style-type: none"> <li>• The state of the road from Colliver Cross to the junction with Stantyway Road.</li> <li>• Mobile phone installation.</li> <li>• Failure to fulfil previous planning application requirements at the houses known as "The Vicarage", Behind Hayes and Monks Crest.</li> </ul>																
<b>11.v.27</b>	<b>Date of the next Meeting</b>																
	Monday, 6 <sup>th</sup> June 2011																

There was no **Part B**.

The meeting ended at 9.39 p.m.

Clerk to the Parish Council,  
D. G. Ottley,  
The Barn,  
Ottery Street.

Telephone: 567 701

[clerk@otterton.info](mailto:clerk@otterton.info)