



## OTTERTON VILLAGE HALL COMMITTEE

Minutes of an Ordinary General Meeting of the committee held in the Committee Room on Monday 19<sup>th</sup> June 2023 at 7.30pm.

Present: Andrew Sharp (Chairman & Secretary) Joan Cullen (Hon. Treasurer), Emma Cooling, Claire Lister, David Pankhurst, Geoff Porter, Catherine Randall and Sharon Young.

- 1) **Apologies for absence.** Apologies had been received from Melanie Martin and Iain Ure.
- 2) **Minutes of the last OGM.** The minutes of the last OGM meeting held on 23<sup>rd</sup> January 2023, having been circulated, were considered correct and were signed as a true record of that meeting.
- 3) **Matters Arising.** Richard Witherby had asked Joan what size the new side gate should be, it was agreed that it should be the same as the existing one. **ACTION JC**  
Geoff Porter confirmed that the community Shop were prepared to meet 50% of the cost of replacing the opaque perspex on the outside notice board. **ACTION AS**  
Joan had had a word with the cleaner, hall cleanliness had improved since then. It was agreed to monitor this ongoing. **ACTION ALL**  
Nothing had been heard from Melanie regarding finding someone to keep the grass cut, as well as the general exterior of the hall tidy. David had someone in mind who could possibly fulfil this task. **ACTION DP**
- 4) **Correspondence.** Joan had received a letter from Lloyds Bank refusing us an account with them. They intimated that our credit rating wasn't good enough. Joan would tackle them on this. The reason for wanting to change banks was because HSBC had now closed their branch in Sidmouth. **ACTION JC**
- 5) **Treasurer's Report.** As at the date of the meeting, the current account stood at £4,611.79 with the reserve account at £18,827.02. After much correspondence, our electricity bill for £3,000 received from EDF had turned into a credit for £17.00. Most of the bookings for the hall had been received from groups and people outside the village.

- 6) **Health and Safety Policy**. Emma confirmed that she and Sharon were nearly there with this. There was not a lot more work to do, this should be completed by our next meeting.
- 7) **Solar Panels**. The Chairman confessed that due to various issues, he was not as far forward with this as he should be. A quote from Mole Energy had totally misinterpreted our requirements. Due to our daytime meter not working, he had been unable to furnish Sungift Solar with our consumption figures. We are due to have a Smart Meter installed soon, so that this could be remedied and we could move this forward. **ACTION AS**.

8) **Hall Wi-Fi**. Since we had received minimal enquiries for this service, it was agreed to shelve this idea until such time as the demand was there. **NO FURTHER ACTION**

- 9) **Any Other Business**. At our previous meeting, Melanie had mooted the idea that the celebration of the King's Coronation, should be combined with the centenary of the building of the Village Hall. It had previously been suggested that this should be done together with the Parish Council (PC). As we had received no communication from the PC, it had been assumed that this idea had been dropped. However, Sharon said that it had been mentioned at the last PC meeting. Andrew agreed to contact Melanie to see what was going on. Sadly, due to ongoing family issues, he wouldn't be able to devote any of his time to this. On asking those present, it seemed that none of the committee wished to be involved. **ACTION AS**

There being no other business the meeting closed at 7.50pm.