

**Otterton Parish Council** A meeting of the members of Otterton Parish Council will be held on **Monday 8th April 2024 at 7.30pm** in the Otterton Village Hall and all Parish Councillors are summoned to attend the meeting. Members of the public and the press are welcome to be present & to join us for refreshments after the meeting.

*Francesca Mills* Clerk

**AGENDA**

|    |  |   |              |
|----|--|---|--------------|
| 1  | <b>Absence Apologies</b>   | <i>To receive apologies from Cllrs.</i>   | Clerk        |
| 2  | <b>Declarations of Interest</b>  | <i>To receive declarations of pecuniary interest on items on the agenda</i>   | Chair        |
| 3  | <b>Minutes</b><br><br><b>Matters arising</b>   | <i>To accept and sign the minutes of the meeting held on 4<sup>th</sup> March 2024 as a correct record of the meetings. To consider any matters arising from the minutes, not elsewhere on the agenda.</i><br><ul style="list-style-type: none"> <li>● <i>Defibrillator contract.</i></li> <li>● <i>Progress on Village sign refurbishment.</i></li> </ul>  | Chair/clerk  |
| 4  | <b>Public Questions</b>  | <i>Response to items received by email, post or in person.</i>  | All          |
| 5  | <b>Correspondence</b>  | <i>Correspondence from members of the public</i>  | All          |
| 6  | <b>Chairman's Business</b>   | <i>To receive a report from the Chairman</i><br><i>Open day 11.5.24 (Annual meeting)</i><br><i>River Otter Path</i><br><i>Emergency Plan – update</i>   | Chair        |
| 7  | <b>District&amp;County</b>   | <i>Update of reports already circulated</i>   |              |
| 8  | <b>Chapter 8 Training</b>  | <i>Update on Councillor Training</i>  | All          |
| 9  | <b>Local Planning</b>  | <i>Discuss any applications received:</i><br><b>24/0100/LBC - 4 Fore Street Otterton EX9 7HB</b>  | All          |
| 10 | <b>Reports from Councillors with specific responsibilities &amp; reports on village amenities and Bodies</b> | <i>Reports for the amenities &amp; bodies:</i><br><i>The Village Green - MM</i><br><i>War memorial - RP</i><br><i>Speed Watch - RP</i><br><i>Village Hall - BS</i><br><i>Community shop - SC</i><br><i>Stantyway Recreation Field &amp; Football Club - JF</i><br><i>Raleigh Federation - RW</i><br><i>Jubilee Playground - IS</i><br><i>The Cemetery- PW (Progress on bin)</i><br><i>Contracts &amp; Finance - RW</i><br><i>Village Defibrillator - FM</i> |              |
| 11 | <b>Financial matters</b>   | <i>To agree payment of cheques as per schedule below</i>  | <b>Clerk</b> |
| 12 | <b>Further Actions</b>   | <i>Community outreach program:</i>  |              |
| 13 | <b>106 Funding</b>   | <i>Discuss responsibilities of parish council to progress.</i>  | <b>Clerk</b> |
| 14 | <b>Items for next Agenda</b>   | <i>Consider items of business for next meeting.</i>   | <b>Clerk</b> |
| 15 | <b>Date of next meeting.</b>   | <i>OPC Meeting - Scheduled for 13<sup>th</sup> May 2024</i>   | <b>All</b>   |

Fran Mills Clerk to the Parish Council 26.2.24

|  |                        |          |
|--|------------------------|----------|
| <b>Income &amp; Expenditure March 2024</b> | <b>Opening Balance</b> | £9955.00 |
| SWW - Cemetery                             | £8.00                  |          |
| Smith of Derby (Church clock)              | 334.80                 |          |
| Ro Smith re website domain                 | 93.60                  |          |
| Halcyon 5 x invoices                       | 1486.10                |          |

|                 |         |                  |
|-----------------|---------|------------------|
| DALC Membership | 282.37  |                  |
| Precept         | 7072.64 |                  |
| Working balance |         | <b>£14822.77</b> |

Proposed Meeting dates 2024: May 13<sup>th</sup>, June 3<sup>rd</sup>, July 1<sup>st</sup>, September 2<sup>nd</sup>, October 7<sup>th</sup>, November 4<sup>th</sup>, December 2<sup>nd</sup>

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