

Otterton Parish Council A meeting of the members of Otterton Parish Council will be held on **Monday 4th December 2023 at 7.30pm** in the Otterton Village Hall and all Parish Councillors are summoned to attend the meeting. Members of the public and the press are welcome to be present.

Please join us for a glass of mulled wine & a mince pie after the meeting.

Francesca Mills Clerk Otterton Parish Council

AGENDA

1	Absence Apologies	To receive apologies from Cllrs.	Clerk
2	Declarations of Interest	To receive declarations of pecuniary interest on items on the agenda	Chair
3	Co-Option	Agree co-opting of new Councillors to OPC	
4	Minutes	To accept and sign the minutes of the meeting held on 6 th November 2023 as a correct record of the meetings. To consider any matters arising from the minutes, not elsewhere on the agenda. <ul style="list-style-type: none"> • Matters arising: Speed watch update • Topple testing Otterton Cemetery. • Bus shelter 	Chair
5	Public Questions	Response to items received by email, post or in person.	All
6	Correspondence	Correspondence from members of the public	All
7	Chairman's Business	To receive a report from the Chairman	Chair
8	Trees	Discuss cost of tree work proposals & Horse Chestnut on the green	All
9	Local Planning	Discuss any applications received: 23/2514/TCA - 3 Watering Court Fore Street Otterton Devon	All
10	Ladram Bay	Update from the management of Ladram Bay	
11	Reports from Councillors with specific responsibilities & reports on village amenities and Bodies	Reports for the amenities & bodies: The Village Green - MM War memorial - RP Village Hall - BS Community shop - SC Stantyway Recreation Field & Football Club - JF Raleigh Federation - RW Jubilee Playground - IS The Cemetery- JF Contracts & Finance - RW Village Defibrillator - FM	
12	County&District	Consider Councillors reports circulated in advance of meeting.	All
13	Financial matters	To agree payment of cheques as per schedule below Agree budget increase of 10% for 24/25	Chair
14	Further Actions	Community outreach program Agree meeting dates for 2024 (see list below agenda) 'New Councillor' training date Christmas Greetings.	BS Clerk
15	106 Funding	Discuss responsibilities of parish council to progress.	Clerk
16	Items for next Agenda	Consider items of business for next meeting.	Clerk
17	Date of next meeting & Community events	OPC Meeting - Scheduled for 5 th February 2023 Reindeer Run – 2 nd December	All

Fran Mills Clerk to the Parish Council 27.1123

Income &Expenditure November 2023	Opening Balance	£12234.89
SWW - Cemetery	£8.00	
EDDC re Bins	£1188.00	
RBL - Donation	£100	

Working balance		£10938.89
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Proposed Meeting dates 2024:

February 5th

March 4th

April 8th

May 13th

June 3rd

July 1st

September 2nd

October 7th

November 4th

December 2nd

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